



## ORDER NEW CHECKS NOW

If you are in need of a new box of checks, when you log into your online account access or mobile app, you'll find the **Check Reorder** option on the main menu. When you click on this link, you will be directed to an external site. For security reasons, please contact Dakota West at 800.411.7590 directly if you need to make changes to your personal information on your checks.

You will need the last four digits of your account number and the control number that appears on the reorder stub in the back of your current checks. Enter these pieces of information and you will be able to view your past Dakota West check orders. Click on Action to select the checks you would like to reorder.

## **GET CREATIVE**

Dakota West offers a wide variety of check designs and related products. Use the filters on the left of the screen to narrow down your search, or scroll through your options to find the perfect design to fit your style.

Find the Next button in the lower right corner of each screen as you select the

style, what text you prefer in bold font, the style of font you would like for your name and address, even symbols to represent your profession, your initials, or your hobbies.





## SHIP DIRECTLY TO YOU

Depending on your urgency, you can receive your checks through a variety of delivery methods including FedEx, FedEx Ground, and the U.S. Postal Service. We always ship directly to you so your checks arrive where you need them.

Your payment will be deducted directly from your checking account.

## **NEED A FEW CHECKS TO GET BY IN A PINCH?**

If you have just run out of checks, don't panic. We've got you covered. You can visit a Dakota West branch to receive a few checks until your new order arrives <u>for a small fee</u>, or you can use online <u>Bill Pay</u> to have checks, and sometimes even electronic payments, sent on your behalf at no charge. Learn more on our <u>Online Access Resource Center</u>.

